

## BOARD OF FIRE COMMISSIONERS

Tuesday, April 1, 2025  
Municipal Office Complex  
Meeting Room 1  
Regular Meeting

Commissioners present: Tim Reynolds, John Cotter, Craig Mansfield

Guests Present: Brian Auld, Irene Haines

1. **Called to order** at 5:04 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.
2. **Acceptance of Minutes:**
  - a. Motion to approve the minutes from the meetings on 02/04/2025 and 03/04/2025 made by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.
3. **Bill Approvals:**
  - a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.
4. **Budget Recap:**
  - a. John Cotter provided a budget recap noting the department's to-date spending. To date, for the 2024-25 budget year we started the year with \$591,898 and have spent \$375,339.64, leaving us with a remaining amount of \$216,568.36. Spent 63.4% to date.
5. **Old Business:**
  - a. Still waiting for new LED lights to come in for Company 1.
  - b. Tabletop for school safety continues to move forward with Law Enforcement and School administrators holding a second tabletop. Craig Mansfield needs to follow up with Superintendent on the next steps.
  - c. The new Moodus Firehouse Building Committee charge was approved at town meeting, members to be appointed at Board of Selectmen meeting tomorrow. We plan to go back to the Board of Finance next week on 4/8/2025 for appropriation of funds and then to a town meeting. Also, a change to the committee charge and number of members will be updated at a town meeting.
  - d. The check was cut for the purchase of the Ellington Ambulance.
6. **Selectman's Report:**
  - a. Budget hearing on April 8th next week.
7. **Visitors Participation:**
  - a. None
8. **Reports:**
  - a. Medical Division Report: No report
  - b. Career Staff Report: See below.
  - c. Marine Division Report: No report.

- d. Fire Marshal's Report: No report
- e. Fire Police Division Report: No report.
- f. Junior Division Report: No report
- g. Recruitment Division Report: See below
- h. Public Relations Report: See below
- i. Special Events Report: See below
- j. Fire Chief's Report: See below

**9. Building & Equipment Reports:**

- a. Building Report: Generator being tested tonight.
- b. Fire Equipment and Maintenance Report: No discussion.
- c. Radio Equipment Report: No report.

**10. Correspondence:**

- a. None

**11. New Business:**

- a. A discussion was held on the capital budget and the request from the Board of Finance related to the new allocations and ask for hose and air packs. The Board of Selectmen has asked about the possibility of not using those funds in 2025. John Cotter has asked the question of possibly reallocating any unused funds to the vehicle capital funds. Tim Reynolds also expressed concern of changes to equipment requirements and reducing fundings. Irene Haines stated she would need to have a discussion with Board of Selectmen and Board of Finance.
- b. Tim Reynolds thanked Brian Auld and the team for all the work on acquiring the new (used) boat at a great price.
- c. Thank you to Matt Swol for all his work on the vehicles and keeping them maintained.

**12. Adjournment:**

- a. Motion to adjourn at 5:25 pm made by John Cotter, second by Craig Mansfield. Motion passed unanimously.

Submitted by:

Craig Mansfield  
Secretary  
05/02/2025

## REPORTS

**Medical Division Report:** No report submitted.

**Career Staff Report:** Submitted by Chris Leidemer

- ISO completed and submitted. Potentially the town could be down to an 8b in April.

**Marine Report:** No report submitted.

**Fire Marshal:** No report submitted.

**Junior Division Report:** No report submitted

**Recruitment Division Report:** Submitted by Toni Myers

- Updated SOP to be rolled out tonight.
- New Recruitment signs will be purchased and placed around town.

**Public Relations Report:** Submitted by Toni Myers

- East Haddam News coverage has been great and much appreciated.
- Article was submitted for the upcoming May events magazine.

**Special Events Report:**

- Banquet April 5<sup>th</sup>.
- April 19, 2025, will be the Annual Easter Egg Hunt starting at 9 am at the Town Hall. Information can be found on the Town Website in the Fire Department section.

**Fire Chief's Report:** Submitted by Brian Auld

### ***EAST HADDAM FIRE DEPARTMENT***

*BOFC 04/01/2025*

#### ***CALLS:***

ONE	STRUCTURE FIRE
ONE	MUTUAL AID STRUCTURE FIRE
ONE	CARBON MONOXIDE EMERGENCY
TWO	SMOKE INVESTIGATION
THREE	POWER LINE INCIDENT
FIVE	MOTOR VEHICLE ACCIDENT
SIX	FIRE ALARM
SIX	BRUSH FIRE
TWENTY-EIGHT	R-1 MEDICAL

**53 TOTAL CALLS MARCH 2025**

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**PERSONNEL:**

- PERSONNEL ENROLLED IN FIREFIGHTER 1, FIREFIGHTER 2, AND FIRE OFFICER 2 ARE PROGRESSING NICELY
- **RECRUITMENT SIGNS**
  - NEED TO BE RE INSTALLED AS SPRING IS ON THE HORIZON
- **CONGRATULATIONS TO NEWLY APPOINTED ENGINEERS:**
  - ERIC WALKER - ENGINE 4-15 - LT NATE BOTTING
  - MATT LUTTON - ENGINE 1-15 - LT RYAN MINER
  - JUSTIN KOLASINSKI - ENGINE 6-15 - LT NATE BOTTING
  - MICHELLE FORBES - UTILITY 2-15 - LT JIMMY SPIRITOASSIGNED LIEUTENANTS ARE RESPONSIBLE FOR ENGINEERS COMPLETING MONTHLY INSPECTIONS
- **PT DIRECTOR POSITION**
  - MYSELF, COMMISSIONER MANSFIELD, DEP SWOL, AND CAPT LEIDEMER MET WITH IRENE
  - AGREED THAT A ONE TIME CONSULANT IS TO BE BROUGHT TO THE FIRE HOUSE ON NEEDS

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**TRAINING:**

- **NEXT DRILL**
    - WILDLAND FIRES / APRIL 8<sup>TH</sup>
    - WITH LT BOTTING AND LT SPIRITO
  - **MANDATORY BLOOD BORNE PATHOGENS**
    - THE FOLLOWING PERSONNEL HAVE UNTIL APRIL 29<sup>TH</sup> TO COMPLETE
    - SARAH BLASCHIK, MIKE FEIFFER, AND BRIDGET KENNEDY
  - **HAZ-MAT REFRESHER**
    - THE FOLLOWING PERSONNEL HAVE UNTIL APRIL 29<sup>TH</sup> TO COMPLETE
    - SARAH BLASCHIK, JEN REYNOLDS, AND BRYAN KANE
  - **FIT TESTING**
    - TO BE SCHEDULED BY CPT LEIDMER
  - **SCBA FLOW TESTING**
    - COMPLETED ON THURSDAY MARCH 27<sup>TH</sup>
  - **HOSE AND LADDER TESTING**
    - SCHEDULED FOR OCTOBER 8<sup>TH</sup> AND 9<sup>TH</sup>
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## **EVENTS:**

- **AWARDS NIGHT**
    - SATURDAY APRIL 5<sup>TH</sup>
    - AT THE AMERICAN LEGION 5PM – 9PM
  - **EASTER EGG HUNT IN COLLABORATION WITH THE EAST HADDAM ECONOMIC AND DEVELOPMENT COMMITTEE**
    - WILL BE HELD ON SATURDAY APRIL 9<sup>TH</sup> 9AM AT 1 PLAINS ROAD – TOWN HALL
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## **APPARATUS AND EQUIPMENT:**

- **UTILITY 1-15 –**
  - CHECK ENGINE LIGHT / TRANSMISSION WARNING CODE
  - CODE CLEARED, NEW BATTERIES INSTALLED, NO FURTHER ISSUE
- **UTILITY 2-15**
  - EXHAUST TIP IS READY FOR INSTALL
- **ENGINE 2-15 -**
  - PUMP PANEL HAS BEEN REPLACED
  - BACK IN SERVICE
- **ENGINE 4-15**
  - WHEEL SPEED SENSOR REPLACED
  - SAFETY INTERRUPTION SWITCH REPLACED
  - EXHAUST TIP HAS BEEN ORDERED AND READY FOR INSTALL
  - ENGINE 4 IS BACK IN SERVICE
- **TANKER 2-15**
  - VGT ACTUATOR REPLACED
  - TANKER 2 IS BACK IN SERVICE
- **NEW MARINE UNIT**
  - HAS ARRIVED
  - CAPT NEIL, LT MINER, AND DEPUTY SWOL WILL BE WORKING DILIGENTLY OVER THE NEXT MONTH IN ORDER TO READY IT FOR OPERATION
  - THIS INCLUDES BASIC MAINTENANCE TUNEUP, WARNING LIGHT/SIREN/RADIO INSTALL, AND EQUIPPING WITH EMERGENCY EQUIPMENT
  - THE UNIT WILL BE STATIONED AT COMPANY # 1
  - THANK YOU TO ALL PERSONNEL WHO HAVE WORKED ON THE CLEANUP DETAIL
- **RESCUE 1-15 / MARINE 2-15 / MARINE 4-15/ (2) TWO OUTBOARD MOTORS**

- BOFC IS TO WORK WITH LINDA TO GET ON GOV DEALS
- **TRAILER LIGHT REPAIR**
  - HAS YET TO BE COMPLETED
- **PONY LENGTH HOSE LINE**
  - HAS ARRIVED AND HAS BEEN PLACED ON APPRATUS BY THE CAREER STAFF
- **CO # 1 PRESSURE WASHER**
  - IS IN SERVICE
  - BIG THANK YOU AGAIN ON COMMISSIONER MANSFIELD FOR THE DONATION AND DEPUTY SWOL FOR INSTALLING
- **COMPANY #3 OVERHEAD DOOR**
  - HAS BEEN REPAIRED AND IS BACK IN SERVICE
- **BATTERY HOLDERS FOR EXTRICATION TOOLS**
  - ENGINE 2-15 AND ENGINE 4-15 HAVE YET TO BE COMPLETED
- **CHAINSAWS ON ENGINE 1 AND 4**
  - 1 SAW TO BE REPLACED, SECOND SAW HAS BEEN REPAIRED
  - LT MINER HAVE QUOTES RETURNED
- **INTERIOR LIGHT ISSUE AT CO # 1**
  - STILL WAITING ON REPLACEMENT
- **EXTERIOR SIGN CO #1**
  - REPLACEMENT STRIP LIGHT ORDERED FOR REPLACEMENT
- **NEW FLAG REQUEST FOR COMPANY #1**
  - HAS BEEN INSTALLED
- **REPAIR TO MEETING ROOM DOOR AT CO #1**
  - HAS BEEN SENT TO DON ANGERSOLA
- **APRON LINE REQUEST FOR COMPANY #1**
  - HAS BEEN SENT TO DON ANGERSOLA
- **COMBINATION CHANGES AT CO #1 AND CO #2**
  - WAITING ON DEPUTY SWOL FOR COMPLETION
- **EHFD VEHICLE MARKER PLATES**
  - HAVE BEEN ORDERED BY DEPUTY SWOL
- **GEAR GRANT**
  - 12 SETS OF GEAR ARE ON ORDER

- **FIRE POLICE VESTS**
    - HAVE BEEN ORDERED
  - **DEPARTMENT WIDE GEAR CHECK**
    - TO BE SCHEDULED FOR THIS MONTH BY LT MINER
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***FROM ME:***

- **PT DIRECTOR POSITION**
  - MET WITH IRENE
  - AGREED THAT A ONE TIME CONSULANT IS TO BE BROUGHT TO THE FIRE HOUSE
- **DEPARTMENT PURCHASES**
  - ANY AND ALL PURCHASES MUST HAVE A JUSTIFCATION FORM ATTACHED TO THE RECEIPT WITH A SIGNATURE FROM ME BEFORE PAYMENT WILL BE MADE
  - HANDING THE TREASURER A RECEIPT OR HAVING A LOCAL VENDOR CONTACT CAPT BENNETT DUE TO LACK OF PAYMENT IS NOT ACCEPTABLE
- **CO # 2 BUILDING COMMITTEE**
  - THANK YOU TO ALL PERSONNEL THAT CAME OUT TO SUPPORT THE RENAMING AND ESTABLISHMENT OF THE BUILDING COMMITTEE ON WEDNESDAY MARCH 19<sup>TH</sup>
- **SPECIAL THANK YOU TO CAPTAIN LEIDEMER AND ALL PERSONNEL**
  - THAT REPORTED TO THE HOMECOMING OF LINCOLN STANGER ON MONDAY MARCH 17<sup>TH</sup>
  - BIG THANK YOU TO RETIRED CHIEF DAIGLE FOR ESCORTING THE CONVOY OFF ROUTE 11 AND BACK TO LINCOLNS HOME WITH THE SEAGRAVE